

# Welcome to Sixth Form Information Evening

YEAR 11 - 12



Ponteland  
High School

Our aim is to build a school  
where all of our students  
are happy, feel safe and  
achieve exceptionally well.



# Meet the Team



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- Julie Hall                    Head of Sixth Form
- Dawn McKenna            Sixth Form Student Support Coordinator
- Annie Karatzenis        Deputy Head of Sixth Form (Y12)
- Paula Davison            Deputy Head of Sixth Form (Y13)
  
- Rob Spurr                 Deputy Headteacher (Sixth Form Link)



# Entry Criteria



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I have a grade 4 or above in  
English and Maths GCSE



I have grade 4 or above in 5 or  
more GCSEs



I have the required grades to study  
the subjects of my choice



# Entry Criteria



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I have a grade 4 or above in  
English and Maths GCSE



I have grade 4 or above in 5 or  
more GCSEs



I don't have the required grades to  
study the subjects of my choice



Choose from courses  
offered with your grades

# Enrolment



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On GCSE results day Thursday 22 August school is open from 8.30am to collect results.

The sixth form team will be on hand to enrol you or make changes to your options.

An enrolment Google Form will also be emailed out for those unable to attend on the day.

External applicants can enrol on Friday 23 August in school and need to bring evidence of results.

# Ethos and Culture



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- We aim to help our students develop into independent young people, ready for the world
- We encourage students to develop key attributes and characteristics, as well as academic success
- Our sixth form is a supportive environment, with staff and students working together to build positive futures
- Sixth form students are role models in our community – we aim for every student to make a positive contribution



# Bridging the Gap from GCSE to A Level



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Yr 11

- GCSEs
- Parent Reliant
- Teacher Reliant
- Decisions about next educational steps

**Journey to independence**

Yr 13

- A Levels / CTEC/BTEC
- Self Reliant
- Autonomous Learners
- University/apprenticeships/employment ?
- Possibly leaving home!

# Personal Development



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## WHEN?

1 x Tutorial per fortnight  
Drop Down Sessions  
Weekly assemblies  
Tutor Time Activities



## AUTUMN FOCUS

Sixth Form Study Skills  
Developing Independence  
Making Good Choices  
British Values

## SPRING FOCUS

Exploring Careers  
Work Experience  
New Experiences  
Finance  
Democracy

## SUMMER FOCUS

Future Steps - University/Apprenticeships/Employment  
Personal Statements and Applications  
Reflecting on the year - setting goals for year ahead  
Making a Positive Contribution



# Dress Code



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## Males

Suit or smart jacket and trousers  
Collared shirt  
Tie  
Black or brown smart shoes

## Females

Suit or smart jacket with trousers / skirt and tights  
Shirt or smart top  
Black or brown smart shoes

## Dress Code

Coats are not to be worn instead of smart jackets around school  
Jumpers must be smart, and are not to be worn instead of a shirt or smart top (girls)  
Skirts must be an appropriate length for the workplace  
Hair styles, jewellery, and accessories must be appropriate for the workplace

## The following items are not acceptable uniform:

Leather/denim jackets and clothing  
Mini skirts (pleated or tight)  
Hoodies  
Knee length boots  
UGGs  
Trainers  
Cropped clothing  
Vest tops

The uniform in sixth form is **business wear**. Students are expected to look smart and professional, to prepare them for the workplace.



# Equipment



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## General Equipment

- Students need a smart bag/rucksack large enough to carry folders and files.
- Pencil case complete with all usual items
- Pad of A4 paper
- Lever arch folder
- Folder Dividers
- Bic pen (4 colour)
- Lanyard and Cornell note booklets (to be given by school in September)
- We recommend all sixth form have a locker, for a £5 deposit



# First Day in September



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## Tuesday 3 September Y12 Induction Day

**8.55am**

Students will gather in sixth form study area to receive tutor group information.

### Period 1

Tutor Groups to receive timetables and get to know fellow tutees

### Period 2 – 5

A series of workshops and talks to learn about the following:

- Expectations in the Sixth Form
- Effective Sixth Form study skills
- Extended Project Qualification
- Enrichment opportunities/Volunteering in School
- Future Steps: understanding the process
- Sixth Form Committee

# Attendance Procedures



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- Students are expected to be in school every day from 8.55am for the whole of the morning session
- Students must attend every timetabled session eg. lessons, enrichment, registrations, supervised study periods, tutorials and assemblies
- Poor attendance may result in loss of privileges eg. leaving site at lunchtimes, increased supervised study
- All students must attend AM and PM registration
- Students may leave the site during lunchtime but must return before 2.20pm
- If students have a study period lesson 5 they may go home.
- If students are absent, parents must phone in or send an email to [sixthformattendance@ponthigh.org.uk](mailto:sixthformattendance@ponthigh.org.uk) to let us know the nature of the absence
- If a student has an appointment and needs to leave the site, parents need to email with the appointment details
- Students must not arrange part time work during the school day (even if they have a study period lesson 5)



# General Information



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## Food

- Students can still use the school canteen at break and lunchtimes
- All students should bring a water bottle
- There is a coffee shop P1 and 2 providing drinks and snacks (staffing dependant)
- Students can leave the site at lunchtime ONLY to purchase food from local shops and cafes.

## Mobile Phone Use

- Students may use their mobile phones for appropriate use in school in sixth form study areas. Mobile phones should not be used around the corridors or in lower school social areas at break and lunchtimes. Phones should be kept in bags during lesson time and registration time.
- We reserve the right to confiscate mobile phones for the school day if anyone is using them outside of these guidelines.

# General Information



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## Driving Lessons

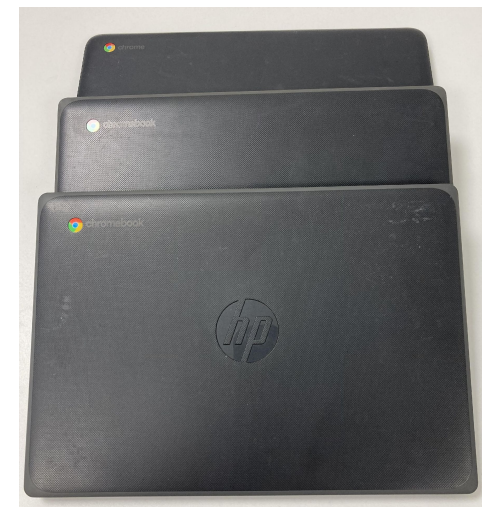
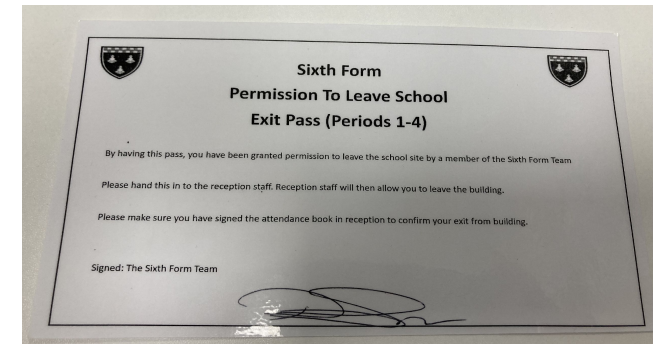
- Students may arrange a driving lesson during a study period, but it must not affect registration or lesson time. Parents need to notify school of these times in advance.

## Open Days/ Work Experience

- Students are authorised to take time to visit universities, conduct interviews, and complete work experience
- Please email [sixthformattendance@ponthigh.org.uk](mailto:sixthformattendance@ponthigh.org.uk) if any such time off is required so we can authorise it

## Chromebook System

We have a chromebook/laptop loan scheme. For a refundable deposit of £50.00, paid in advance, students can borrow a device until they leave sixth form. The device can be used out of school for homework etc. If the device is lost or damaged the refund will not be returned.





# A Typical Timetable for a Y12 Student

|              | 1                            | 2                            | 3                             | 4                             | 5                                   |
|--------------|------------------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------------|
| <b>Mon-1</b> | 12A/Gg1 Geography<br>JBR F11 | 12D/Bi1 Biology<br>SRU G4    | 12B/Ps1 Psychology<br>MDR F15 | 12C/Ep2 EPQ<br>NTU G19        | 12C/Ep2 EPQ<br>NTU G19              |
| <b>Tue-1</b> |                              |                              |                               | 12D/Bi1 Biology<br>RSP G1     | 12B/Ps1 Psychology<br>PRB F15       |
| <b>Wed-1</b> | 12D/Bi1 Biology<br>SRU G4    | 12A/Gg1 Geography<br>BED F12 | 12B/Ps1 Psychology<br>MDR F15 | 12A/Gg1 Geography<br>BED F12  | 12E/Ex1 Enrichment Progi<br>HJO S11 |
| <b>Thu-1</b> |                              | 12D/Bi1 Biology<br>RSP G1    |                               | 12B/Ps1 Psychology<br>CNA F17 | 12D/Bi1 Biology<br>RSP G15          |
| <b>Fri-1</b> |                              | 12D/Bi1 Biology<br>RSP F24   | 12A/Gg1 Geography<br>JBR F11  |                               | 12B/Ps1 Psychology<br>MDR F15       |

|              | 1                            | 2                             | 3                             | 4                             | 5                             |
|--------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| <b>Mon-2</b> | 12A/Gg1 Geography<br>JBR F11 | 12A/Gg1 Geography<br>JBR F11  | 12B/Ps1 Psychology<br>MDR F15 | 12D/Bi1 Biology<br>SRU G4     |                               |
| <b>Tue-2</b> | 12SGA Tutorial<br>SGA F15    |                               | 12A/Gg1 Geography<br>JBR F11  | 12B/Ps1 Psychology<br>PRB F15 | 12B/Ps1 Psychology<br>CNA F17 |
| <b>Wed-2</b> | 12D/Bi1 Biology<br>SRU G4    | 12B/Ps1 Psychology<br>PRB F18 | 12B/Ps1 Psychology<br>CNA F17 |                               |                               |
| <b>Thu-2</b> | 12A/Gg1 Geography<br>BED F23 |                               |                               |                               | 12A/Gg1 Geography<br>BED F12  |
| <b>Fri-2</b> |                              | 12D/Bi1 Biology<br>SRU G4     | 12A/Gg1 Geography<br>BED F12  | 12D/Bi1 Biology<br>RSP G1     |                               |

9 hours of taught lessons per course

2 hours of EPQ

1 hour of Tutorial

1 hour of enrichment / voluntary work

2 hours of supervised study periods (min)

5 hours of study periods per course

AM and PM registration

# What is EPQ?

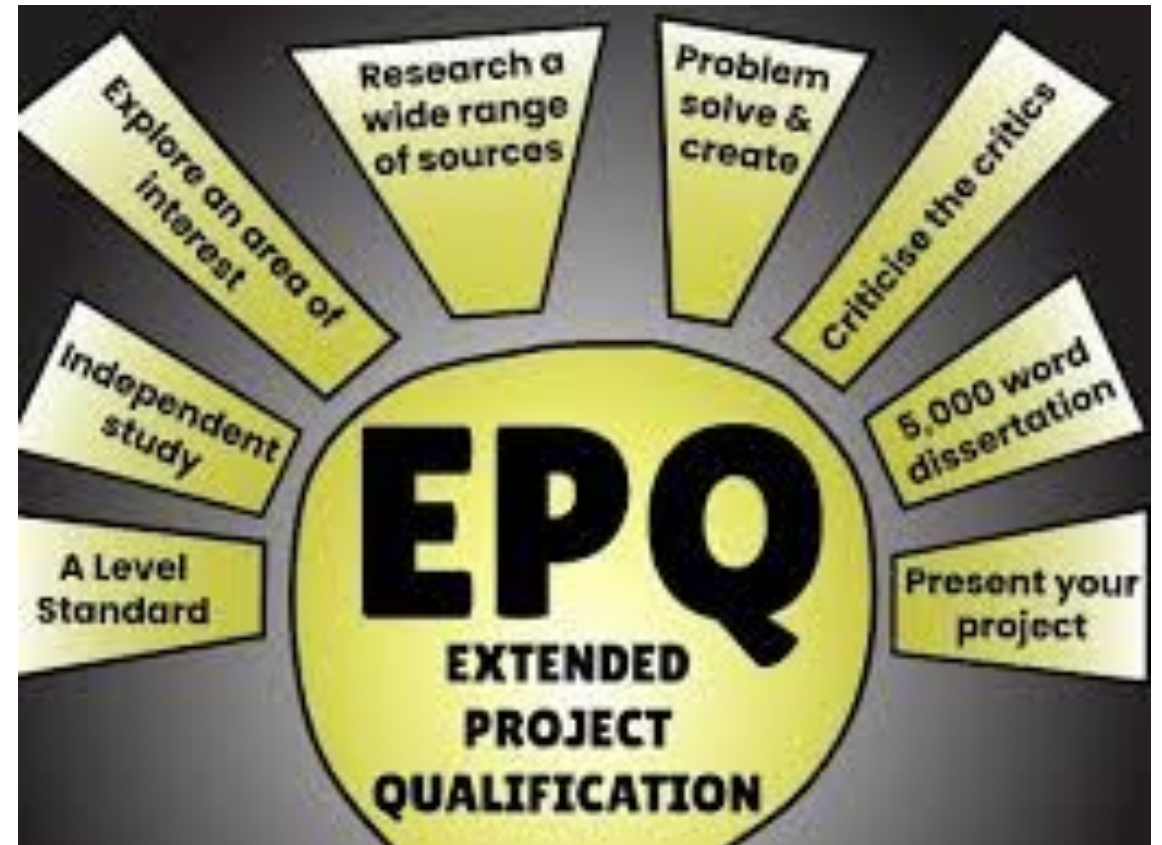


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- A qualification equal to half an A level
- Completed in 1 year
- Students choose a question to research
- Guidance given about how to research and write an academic report
- Independent project

## Assessed Aspects:

- Planning
- Time management
- Research skills
- Reflection
- Quality of evaluation of source material
- Presentation skills





# What is enrichment?



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- making a positive contribution to school community
- volunteering
- leadership
- role models
- working with others
  
- commitment
- dedication
- resilience
- tenacity
- professionalism
- autonomy
- empathy



# Bursary / Financial Support



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All students are encouraged to check their eligibility for the following financial support; any student who believes they qualify should make an application. Not only will this support you in overcoming any financial barriers to studying at Ponteland High, but also with university expenses.

To ensure there are no barriers to learning financial support is available for things such as school meals, travel, uniform, study visits, books, stationery, university applications and some trips

## 1. The Independent Bursary

Available to students who are in care; care leavers; those in receipt of income support; and disabled young people in receipt of both Employment Support Allowance and Disability Living Allowance.

# Bursary / Financial Support



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## 2. The Discretionary Bursary

Available to students who live in a household with a gross annual income of less than or equal to £35,000 or are in a situation where you are unable to meet your basic needs.

For further information see one of the sixth form team

You might also be eligible for

### **Free School Meals**

Sixth Form Students may also be eligible for Free School Meals. Here that would simply mean that your account was automatically and confidentially topped up. To find out if you qualify, please follow the link below.

You can apply at Northumberland County Council

<https://www.northumberland.gov.uk/Education/Schools/Meals.aspx>

### **Bursary 16 to 19 Applications**

Welcome to the Bursary Application system

All students are welcome to apply for a bursary; we will be in touch following a completed application to let you know the outcome.

Create a new account

# Key Dates



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|                               |   |
|-------------------------------|---|
| <b>Tuesday 3 September</b>    | <b>First day of Y12 in school</b>                         |
| <b>Wednesday 18 September</b> | <b>Supporting your Child in Y12 6pm - 6.45pm</b>          |
| <b>Wednesday 9 October</b>    | <b>Post 18 Futures Event 5pm - 7.30pm</b>                 |
| <b>Monday 12 October</b>      | <b>Y12 Assessment Week</b>                                |
| <b>Monday 11 November</b>     | <b>Y12 1-2-1 sessions</b>                                 |
| <b>TBC</b>                    | <b>Visit a University - Northumbria</b>                   |
| <b>Monday 16 December</b>     | <b>Y12 Visits to Newcastle University Library for EPQ</b> |

# Key Dates



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|                                    |   |
|------------------------------------|---|
| <b>Thursday 9 January</b>          | <b>Y12 Parents' Evening</b>                         |
| <b>Monday 3 March</b>              | <b>National Careers Week</b>                        |
| <b>Wednesday 14 May (TBC)</b>      | <b>Y12 Biology Fieldwork Residential (3 nights)</b> |
| <b>Wednesday 11 June - 24 June</b> | <b>Y12 Internal Exams Week</b>                      |
| <b>Friday 22 June</b>              | <b>UCAS Discovery Day</b>                           |
| <b>Monday 30 June</b>              | <b>Work Experience Week / New York Visit</b>        |
| <b>Monday 7 July</b>               | <b>Y12 1-2-1 sessions</b>                           |
| <b>Saturday 12 July</b>            | <b>World Challenge (12/13)</b>                      |
| <b>Friday 18 July</b>              | <b>Y12 Reports</b>                                  |